

O.x.f.o.r.d Management Center
Present

June Seminars

Kuala Lumpur , Milan and Dubai

The following Seminars are scheduled to run during the summer 2010. For full details, please click on the Seminars' titles

30 May - 3 June	Effective Contracts Risk Management and Compliance	Dubai
30 May - 3 June	Employee Relations: Motivation, Grievances and Discipline	Dubai
30 May - 10 June	Effective Contracts & Project Risk Management & Compliance	Dubai
6 - 10 June	Introduction to Business Contracts: A Practical Guide	Dubai
6 - 10 June	Budgeting, Forecasting and the Planning Process	Dubai
6 - 10 June	The Art of Human Resource Management: Creating & Developing an Effective Personnel Function	Dubai
6 - 10 June	Planning and Managing PR Campaigns	Dubai
6 - 10 June	Effective Project Risk Management and Compliance	Dubai
6 - 10 June	Drilling Engineering and Calculations (Problems & Solutions)	Dubai
13 - 17 June	Advanced Selection, Interviewing & Recruitment Skills	Dubai
13 - 17 June	Business Financial & Accounting Skills	Dubai
13 - 17 June	Procurement Best Practices	Dubai
13 - 17 June	Developing Core Skills for Administrators & Secretaries: Better Memory, Reading, Communication & Thinking Skills	Dubai
13 - 24 June	Competence Development Master Class for Secretaries and Administrators	Dubai
13 - 24 June	Procurement and Supply Chain Management Best Practices	Dubai
14 - 18 June	Strategy & Strategic Planning	Kuala Lumpur
14 - 18 June	Human Resources Development & Personnel Management	Kuala Lumpur
14 - 18 June	Corporate Financial Planning, Budgeting & Control	Kuala Lumpur
14 - 25 June	The Financial Excellence Programme	Kuala Lumpur

14 - 25 June	The HRM & Training Programme	Kuala Lumpur
14 - 25 June	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	Kuala Lumpur
19 - 23 June	Advanced Contracts Management	Oman
20 - 24 June	Professional Skills for Administrators & Secretaries (Certified Office Professional)	Dubai
20 - 24 June	Logistics & Supply Chain Management	Dubai
20 - 24 June	Leadership, Critical Thinking & Innovation: Igniting Creativity for Workplace Excellence	Dubai
20 - 24 June	Financial Accounting & Reporting	Dubai
20 - 24 June	Technical Project Management	Dubai
21 - 25 June	Optimising Equipment Maintenance & Replacement Decisions	Kuala Lumpur
21 - 25 June	Negotiation and Conflict Management in Organizations	Kuala Lumpur
21 - 25 June	The 5-day MBA in Finance	Kuala Lumpur
21 - 25 June	The Training Analyst	Kuala Lumpur
27 June - 1 July	Basics of Human Resources Management	Dubai
27 June - 1 July	Leading with Emotional Intelligence: Psychology of Leadership (Certified Leader)	Dubai
27 June - 1 July	Finance & Accounting for Office Administrators & Secretaries	Dubai
27 June - 8 July	The Management & Leadership Development Programme	Dubai
28 June - 2 July	Corporate and Financial Restructuring	London
28 June - 2 July	Materials for Construction for Process Equipment & Piping Systems	Kuala Lumpur
28 June - 2 July	Leadership - Master Class	Milan
28 June - 9 July	Leadership and Management - Master Class	Milan

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